



**ADMAS UNIVERSITY
SCHOOL OF POSTGRADUATE STUDIES**

DOCUMENT NO: ReM/AU/005/009c

Application form for Postgraduate Program

ISSUE No:4
Year: 2022

This Application form should be filled using BLOCK letters
Academic Year 2019/20

1. The applicant hereby applies for:

(Put Mark on your choice)

a. Graduate Programs:

- MSc in Accounting & finance
- MBA in Business Administration
- MA in Project Management
- MSc in Computer Science

b. at the Campus :

- Megenagna Adebabay
- Mekanisa

2. Personal Information:

Name: _____	Father's Name: _____	Grandfather's Name: _____
Date of Birth : (E.C.) _____ _____ _____ Day Month Year (G.C.) _____ _____ _____ Day Month Year		Nationality: _____ Sex: _____
Residential Address: Sub city _____ Woreda/ Kebele _____ House No. _____ Home Tel.No _____ Office Tel.No _____ Cell phone _____ E-mail address _____		
Contact Person in Case of Emergency: Name _____ Residence Address: Sub City _____ Woreda/ Kebele _____ House N ^o . _____ Tel.No _____ e-mail _____		

3. Professional Background

a. Undergraduate Study:			
Degree Awarded	Field of Study	Institution/ University	Degree Awarded Date
b. Work Experience after Obtained First Degree.			
Employer	Position	Period of time	References
			Name _____ Tel.No. _____
			Name _____ Tel.No. _____
			Name _____ Tel.No. _____

4. Financial Support:

(Put Mark on your choice)

Self Sponsored
 Organization Sponsored _____
(Name of sponsoring organization/institution)
 Scholarship

5. Mode of Payment:

(Put Mark on your choice)

on Monthly Basis on Semester Basis

6. Submit the following along with the application:

- a copy of undergraduate degree (verified with the original)
- a copy of Student Copy /Transcript (verified with the original)
- letter of sponsorship (if you have sponsor)
- Official Transcript should be mailed directly to the Registrar Office by the undergraduate degree awarding institution.

7. Statement by the applicant :

I hereby certify that all the information given herein above and the documents I submitted are genuinely complete and correct. I also assert that I have read the admission criteria set by **Ministry of Education** (MoE) before enrolment. I am, therefore, responsible for any action that the University may effect on me due to misinformation or any attempts of forgery and/or inability to produce/unreachability of my Official Transcript ranging from **suspension, dismissal or disqualification** even after my graduation. I am quite aware that I cannot make claim of reimbursement of whatsoever fee paid, in case any measure is taken. I also pledge to observe all rules and regulations of the University including those of my department.

Applicant's Name: _____ Signature: _____

Date of application :(DD/MM/YYYY): _____ E.C.

For Office Use Only

1. Receipt No: _____

2. I have checked the educational documents of the applicant whether he/she has fulfilled the admission criteria set by Ministry of Science & Higher Education as well as verified the copy of the documents with the original.

Registered by:

Name: _____ Sig _____ Date _____

3. Approved by(Registrar Head):

Name _____ Sig _____ Date _____

4. Remark:
